

CALIFORNIA COUNTY ASSESSORS' INFORMATION TECHNOLOGY AUTHORITY BOARD

Board of Directors

Don H. Gaekle, Chair - (Large County Member), Assessor Stanislaus County, 1010 10th Street Suite 2400, Modesto, CA 95350 (In-Person)
Phong La, Coordinating Assessor & Secretary, Assessor Alameda County, 1221 Oak Street, Room 145, Oakland, CA 94612 (Virtual Attendee)
Tara K. Freitas, Treasurer (CAA Treasurer), Assessor/Clerk/Recorder Tulare County, 221 S. Mooney Blvd, Room 102-E, Visalia, CA 93291 (Virtual Attendee)
Christina Wynn, (CAA President), Assessor Sacramento County, 3636 American River Drive, Suite 200, Sacramento, CA 95864 (In-Person)
Kristen De Paul, (Small County Member), Assessor/Recorder Modoc County, 204 Court Street, Suite 106, Alturas, CA 96101 (In-Person)
Jeff Prang, (Large County Member), Assessor Los Angeles County, 500 W. Temple Street, Room 225. Los Angeles, CA 90012 (In-Person)
Shelly Scott, (Medium County Member), Assessor/Recorder/County Clerk Marin County, 3501 Civic Center Dr., Ste 208, San Rafael, CA 94903 (In-Person)
John Tuteur, (Medium County Member), Assessor/Clerk/Recorder/Registrar Napa County, 1127 First Street, Suite A, Napa CA 94559 (Virtual Attendee)
Kaenan Whitman, (Small County Member), Assessor/Recorder Tuolumne County, 2 South Green Street, 3rd Floor, Sonora, CA 95370 (Virtual Attendee)

Regular Quarterly Meeting Thursday, April 25, 2024 10:00 AM

**California County Assessors' Information Technology Authority Board Meeting
Hyatt Regency Hotel, 1 Old Golf Course Rd, Monterey, CA 93940
This is a hybrid, in-person/virtual meeting.**

Public access will also be available at:

**Alameda County Assessor, 1221 Oak Street, Room 145, Oakland, CA 94612
Tulare County Assessor, 221 S. Mooney Blvd, Room 102-E, Visalia CA 93291
Napa County Assessor, 1127 First Street, Suite A, Napa CA 94559
Tuolumne County Assessor, 2 South Green Street, 3rd Floor, Sonora, CA 95370**

<https://zoom.us/j/95755280384?pwd=N2FXWGFUWWhwNGxxcWs5MzFDNjQ3Zz09>

Meeting ID: 957 5528 0384

Passcode: 884522

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| 1. Call to Order and Roll Call | Don Gaekle |
| 2. Approval Minutes of the 2/14/2024 Special Meeting | Don Gaekle |
| 3. Public Comment | Don Gaekle |
| Members of the public may comment on topics not listed on the agenda. Time limit 3 minutes per speaker. | |
| 4. Treasurers Report | Tara Freitas |
| a. 2st Quarter Financial Report | Action Item |
| b. 2024-25 Final Budget | Discussion |

- 5. Report on Executive Director Contract** **Don Gaekle**
- Report on conclusion of discussions and signing of an agreement with Pinnacle Advocacy / Rob Grossglauser to provide Executive Director and accounting administrative services to the CCAITA, pursuant to Board authority granted at the January 19, 2024 Regular Board Meeting.
- 6. Presentation & Report from Gartner, Inc.** **Chris Ragan**
- Report on Strategic Technology Solution Planning: Recap, status, future
- 7. Report on Vendor Contracting for Proof of Value** **Don Gaekle**
- Report on conclusion of discussions and signing of a software services contract agreement with Just Appraised, Inc. to develop a proof of value/ concept for a Prop 19 and Exemptions portal for the CCAITA, pursuant to Board authority granted at the January 19, 2024 Regular Board Meeting.
- 8. Executive Director Report** **Rob Grossglauser**
- Report on the status of CCAITA progress and projects during the Period of January 19, 2024 – April 25, 2024
- 9. Project Managers Report** **Justin Winn & Matt Kissinger**
- Report on the status of CCAITA progress and projects during the Period of January 19, 2024 – April 25, 2024. Including input / Discussion from Vendor Just Appraised
- 10. Discussion/Adoption of CCAITA Conflict-Of-Interest Code** **Don Gaekle**
- Action Item** - Board Counsel Recommended adoption of a CCAITA Conflict-Of-Interest Code pursuant to State Law and after a 45-day required public comment period.
- 11. Elections for Expiring Board Terms – Discussion/Possible Action** **Don Gaekle**
- Pursuant to section 7.1(h) of the CCAITA Joint Exercise of Powers Agreement, and actions taken at the 6/1/2023 Special Board Meeting, the one-year terms of the following Board members will expire on June 30, 2024:
- **Kristen DePaul, Modoc** (Small County)
 - **John Tuteur, Napa** (Medium County)
 - **Jeff Prang, Los Angeles** (Large County)
- Small, medium and large county members of the CCAITA must put forward nominees for the two-year terms that will replace the expiring terms.

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| 12. Creation of a Future Project Ad-Hoc Committee | Don Gaekle |
| Action Item -Discussion and action on creation of Ad-Hoc Committee for future project goals and strategy for CCAITA | |
| 13. Announcements | Don Gaekle |
| 14. Adjourn | Don Gaekle |

Americans with Disabilities Act (ADA) Compliance: Board meetings are held via a hybrid model – the in-person options and also by teleconference. Individuals requiring special accommodations to participate in this meeting are requested to contact the Chair at gaekled@stancounty.com . Notification 48 prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to this meeting. Please note that Directors will be in person either teleconference location noted above unless permitted by AB 2449. Office addresses listed for each Director are for reference only.