

**THE BOARD OF CALIFORNIA COUNTY ASSESSORS' INFORMATION
TECHNOLOGY AUTHORITY (CCAITA) AGENDA ITEM**

DEPT: Coordinating Assessor

BOARD AGENDA _____
AGENDA DATE: March ??, 2023

CONSENT: NO

SUBJECT:

The Coordinating Assessor recommends establishment of an Ad Hoc Advisory Committee to explore needed consulting services, functionality, software requirements, potential vendors, associated costs and needed RFQ/RFP processes for development of a statewide on-line homeowner and institutional exemptions filing portal for taxpayer use.

RECOMMENDED BOARD ACTIONS:

1. Establish the Exemptions On-Line Filing Ad Hoc Advisory Committee, from here on referred to as "the Committee."
2. Delegate authority to the Committee to investigate all aspects of a statewide on-line exemption filing portal, as discussed above, and return recommendations as to actions and expenditures at quarterly, or special meetings, of the CCAITA Board for approval or to obtain further direction from the Board.
3. Determine that the Committee shall exist for a period not to exceed two years from the date of this action or until completion and implementation of the Proposition 19 Statewide database program, whichever is sooner.
4. Direct that the Committee shall inform the Coordinating Assessor of their activities and may consult with IT Professionals of Member Counties and/or leadership of the California Assessors' Association Information Technology Affiliate in formulation of the Committee's recommendations to the Coordinating Assessor and the CCAITA Board.
5. Establish that the Committee shall consist of five persons who represent member counties with a maximum of three CCAITA Board members serving on the Committee. The Committee members shall be: Peter Aldana, Chair, Riverside County; Jeff Prang, Los Angeles County; Kristen DePaul, Modoc County; Steve Bestolarides, San Joaquin County; Christina Wynn, Sacramento County.
6. Establish that a quorum of the Committee consists of three members for approving advisory recommendations to the CCAITA Board. The Committee shall meet at such times and places as deemed necessary by the Chair. Public notice shall not be required unless a quorum of the then current or nominated CCAITA Board members shall be in attendance.

DISCUSSION:

As part of the Fiscal Year 2022-23 State budget, the legislature passed, and the Governor

signed, legislation to add Revenue and Taxation Code (R&TC) section 95.60 establishing the County Assessors' Grant Program for the period from July 1, 2022, to June 30, 2025. The grant program is to be administered by the California Department of Finance. Rather than grants to individual counties, the legislation requires joint action on the part of California assessors in both the receipt of funds and in the technology programs to be funded.

Programs proposed for the current fiscal year funding include 1) A statewide database program for the intercounty sharing and certification of values and other necessary information for the efficient processing of claims and valuations pursuant to Proposition 19 base-year value transfers, and 2) Development of an online homeowner and institutional exemption filing system. As funding and development capabilities allow, additional technology programs are planned in future years, or the current year.

CCAITA POLICY ISSUE:

In furtherance of the mission to develop a statewide online homeowner and institutional exemption filing system, the Coordinating Assessor recommends that the Board establish this Ad Hoc advisory committee to achieve the goals of the CCAITA.

FISCAL IMPACT:

There are potential minor costs associated with travel expenses to be approved by the Board if necessary. All spending decisions and expenditures for development will be Adopted/Directed by the Board.

STAFFING IMPACT:

There are no anticipated staffing requirements for operation of the Committee.

CONTACT PERSON:

ATTACHMENT(S):

1. Assessor JPA
2. Revenue and Taxation Code

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