

CALIFORNIA COUNTY ASSESSORS' INFORMATION TECHNOLOGY AUTHORITY BOARD

Board of Directors

Don H. Gaekle, Chair - (Large County Member), Assessor Stanislaus County, 1010 10th Street Suite 2400, Modesto, CA 95350 **(Attending)**
Phong La, Coordinating Assessor & Secretary, Assessor Alameda County, 1221 Oak Street, Room 145, Oakland, CA 94612 **(Attending)**
Steve Bestolarides, (Large County Member), Assessor/Recorder/County Clerk, 44 North San Joaquin Street, 2nd Floor, Suite 230, Stockton, CA 95202 **(Attending)**
Keith Taylor, Treasurer (CAA Treasurer), Assessor Ventura County, 800 S. Victoria Ave, Ventura, CA 93009 **(Attending)**
Jeff Prang, (CAA President), Assessor Los Angeles County, 500 W. Temple Street, Room 225, Los Angeles, CA 90025 **(Attending)**
Kristen De Paul, (Small County Member), Assessor/Recorder Modoc County, 204 Court Street, Suite 106, Alturas, CA 96101 **(Attending)**
Marina Camacho, (Medium County Member), Assessor/Recorder/County Clerk Monterey County, 168 W Alisal Street, First Floor, Salinas, CA 93901 **(Attending)**
John Tuteur, (Medium County Member), Assessor/Clerk/Recorder/Registrar Napa County, 1127 First Street, Suite A, Napa CA 94559 **(Attending)**
Jennifer Perry, (Small County Member), Assessor Del Norte County, 981 H Street, Suite 120, Crescent City, CA 95531 **(Attending)**

Monday, November 17, 2025

3:00-4:00PM

California County Assessors' Information Technology Authority

Special Board Meeting Minutes

A hybrid teleconference meeting of Board members. Public access both virtually and at participating Board member locations as noted above. Virtual access details below:

<https://zoom.us/j/6615679410?pwd=MIQ5M1UvVTRFbmlkMIFRbFYzSnh1UT09&omn=91059999648>

Meeting ID: 661 567 9410
Passcode: 433131

1. Call to Order and Roll Call

Don Gaekle

Don Gaekle: Present
Phong La: Present
Steve Bestolarides: Present
Keith Taylor: Present
Jeff Prang: Absent
Kristen De Paul: Present
Marina Camacho: Absent
John Tuteur: Present
Jennifer Perry: Present

2. Public Comment**Don Gaekle****N/A****3. Closed Session:****4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION****Don Gaekle****Title: Project Manager**

The Board discussed performance and appropriate compensation for our project manager, Justin Wynn. John Tuteur: moves to restore Justin Wynn's salary to \$388/hour. Steve Bestolarides seconds.

Don Gaekle: Yes

Phong La: Yes

Steve Bestolarides: Yes

Keith Taylor: Yes

Jeff Prang: Absent

Kristen De Paul: Yes

Marina Camacho: Absent

John Tuteur: Yes

Jennnifer Perry: Yes

Motion passes.

5. Return to Public Session and Report out of Closed Session**Don Gaekle****N/A****6. RFP Ad Hoc Committee Update****John Tuteur**

John Tuteur: Ad hoc committee heard from Justin Wynn and Gartner where we are in the process of the three respondents. To date, were sent follow up requests for information to which all three responses were received. At this point those are being reviewed by Gartner and our project manager. Gartner did request for our next meeting, which I think will be on December 15th or 16th, to move into the next phase of negotiations with the remaining vendors and as a part of that would be an amendment to the contract with Gartner for them to bring a negotiating section of the group aboard. That group works on a contingency basis. One of the discussions that was raised by committee member La was how we word that, but we'll have plenty of time to see that draft amendment and work on it before it comes to the board for its December 15th or 16th meeting. There'll be discussion at that time, although it's still premature and I'm hoping Justin and Gartner will have a presentation for us on the 15th or 16th about what will happen once we do award the contract. It was a consensus of the committee that we are going to need assistance through the 1st phases of the contract roll out implementation, timing, workflow, and how various parts of that puzzle will fit together. And to watch the quality control of what is actually produced, so that we have a clean, good product when it is ready to roll out to all counties. That's a little further out in the future, but we did want to brief the board on what that would look like. And then again, it will be the board's decision, not the committees as to whether to take that

phase, but the presentation will discuss who would be involved in that project management quality assurance phase of the project and some ideas of what the cost would be.

Justin Wynn: we are going through all of the latest responses from all three vendors. They did outline the first 90 days is the way that they would approach this, so a lot of clarity and more granularity into the actual metrics as far as what the steps are going to be taken. This is so we have clarity when moving forward into the negotiation of exactly what's going to happen in the first 90 days to set us up for success as we deploy and implement. We will outline all of that at our next meeting.

Don Gaekle: I am going to be talking to Rob and his crew to set up a hybrid meeting on Monday the 15th, late morning to proceed the CAA meetings in Sacramento. We'll have to set that up and let the Board Members know.

7. Announcements

Don Gaekle

N/A

8. Adjourn

Don Gaekle

Adjourned at 3:24pm

Americans with Disabilities Act (ADA) Compliance: Individuals requiring special accommodations to participate in this meeting are requested to contact the Chair at gaekled@stancounty.com . Notification as soon as possible prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to this meeting. Office addresses listed for each Director are for reference only.